



TO: Public Library Directors

FROM: Susan Hildreth
State Librarian of California

Susan Hildreth

DATE: May 28, 2005

SUBJECT: FY 2005/2006 CLSA Direct Loan Survey Dates

The dates for the fiscal year 2005/2006 Direct Loan survey periods are listed below. The four survey periods will cover the fiscal year July 1, 2005 through June 30, 2006. Each survey will be fourteen days in length. Survey dates are as follows:

- | | |
|--------------------------|------------------------|
| 1) September 12-25, 2005 | Due: October 5, 2005 |
| 2) December 5-18, 2005 | Due: December 28, 2005 |
| 3) February 13-26, 2006 | Due: March 8, 2006 |
| 4) April 3-16, 2006 | Due: April 26, 2006 |

Please take note of these dates and inform your library staff responsible for the collection of Direct Loan data. You should receive the data collection materials at least a week before the survey period. If you don't receive these materials within that time frame or if there are any problems or questions during the year, feel free to contact Kris Rich at (916) 445-9852 email krich@library.ca.gov or Sandy Habbestad at (916) 653-7532 email shabbestad@library.ca.gov

cc: System Coordinators